



ccrr
Child Care Resource & Referral

Building healthy
communities



MEMBER'S Guide to CCRR Services

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YMCA Child Care
Resource and Referral



YMCA Child Care Resource & Referral (CCRR)

- One of 38 provincially funded Child Care Resource & Referral programs who provide CCRR services in 40 locations throughout the province.
- Funded by the Ministry of Education and Child Care and administered by the YMCA of Greater Vancouver.
- Office locations in Coquitlam, Burnaby, and New Westminster, and serves the communities of Burnaby, New Westminster, Coquitlam, Port Coquitlam, Port Moody, Anmore & Belcarra.
- Operates two family resource programs: one in Port Coquitlam — “Circle of Friends” at James Park Elementary and the other in Coquitlam at the Bettie Allard YMCA.

CCRR Mission Statement

We recognize that:

- Children are our future
- Quality child care supports the healthy development of children
- Quality, accessible, and affordable child care supports families in their abilities to take advantage of training and networking opportunities

The Child Care Resource and Referral Program of British Columbia is committed to working in partnership with the community and government to enhance the availability and accessibility of a range of flexible, responsive, and inclusive quality child care options and services that support the needs of children, families, and child care providers.

CCRR Program Goal

The goal of the CCRR program is to enhance the availability and quality of a range of child care options by providing information, support, resources & referral services to families and child care providers across the province.

gov.bc.ca/ChildCareResourceReferralCentres



YMCA BC Mission Goal

YMCA BC is a charity dedicated to strengthening the foundations of community.

YMCA Core Values

- Do the right thing
- Put people first
- Keep our promises
- Lead by example

www.gv.ymca.ca/ccrr



CCRR Office Locations, Hours & Information

Burnaby/New Westminster CCRR

Serving the communities of Burnaby and New Westminster.

Metrotown Community Resource Centre
3rd Floor, 4460 Beresford St, Burnaby, BC V5H 0B8
T: 604-294-1109 E: ygv.ccrr@bc.ymca.ca

Monday, Tuesday, Wednesday & Friday:
9:00 am to 4:30 pm
Thursday: 9:00 am to 8:00 pm
2nd and 4th Saturday of each month: 8:30 am to 3:00 pm

New Westminster CCRR Satellite Office

Serving the community of New Westminster.

10 – 620 Royal Ave, New Westminster, BC V3M 1J2
T: 604-931-3400 E: ygv.ccrr@bc.ymca.ca

Tuesday and Thursday: 9:00 am to 1:00 pm

Tri-Cities CCRR

Serving the communities of Coquitlam, Port Coquitlam, Port Moody, Anmore, and Belcarra.

1130 C Austin Ave, Coquitlam, BC V3K 3P5
T: 604-931-3400 E: ygv.ccrr@bc.ymca.ca

Monday, Tuesday, Thursday & Friday:
9:00 am to 4:30 pm
Wednesday: 9:00 am to 8:00 pm
Saturday: 8:30 am to 3:00 pm

*All offices are closed during
Statutory Holidays and
Long Weekends.*

CCRR Family Resource Program Hours & Information

Circle of Friend's Family Resource Program

James Park Elementary Annex
1730 Coquitlam Avenue, Port Coquitlam, BC V3B 1H7
T: 604-561-6820

September – June
Mondays, Tuesdays, Thursday, and Fridays:
9:00 am to 12:00 pm
Wednesdays: 5:30 pm to 7:30 pm

July – August
Tuesdays & Thursdays: 9:00 am to 12:00 pm

Bettie Allard Family Drop-in

3rd Floor - Family Resource Room
Bettie Allard YMCA
555 Emerson Street., Coquitlam, B.C. V3J 3A4
T: 604-931-3400

Tuesdays and Thursday
9:00 am - 12:00 pm

CCRR Family Resource Programs

The YMCA CCRR's Circle of Friends and Bettie Allard Family Resource Drop-in Programs are places where parents, caregivers, and children from birth to six years of age, can play and experience fun activities in a warm and welcoming environment.

Children will have the opportunity to socialize, learn new skills, play with toys, take part in an art activity, sing songs, enjoy stories, have snack time and more!



CCRR Staff

The YMCA CCRR staff have various skills and specialized training and education. All our staff have one thing in common—a strong desire to provide families and child care providers with the information and support they need to enable the children of our community to have the best possible early childhood experiences.

**CCRR Consultants are certified Early Childhood Educators*



We support families by providing:

- Child care referrals
- Early Learning Resource Library support
- Parenting Education Workshops
- Information on community resources
- General information on the Affordable Child Care Benefit Program
- Assistance in completing the Affordable Child Care Benefit Application
- Community outreach



We support child care providers with:

- Consultation and support services, including Affordable Child Care Benefit support
- Supportive home visits (mandatory for Registered License-Not-Required child care providers and Licensed child care providers by request)
- Early Learning Resource Library
- Training opportunities
- Opportunities to network with colleagues
- Registration of License-Not-Required child care providers

The YMCA CCRR tracks new vacancy spots every month when you submit claims for the Child Care Operation Funding. Vacancies are updated monthly using the Child Care Map BC and indicated to parents on child care referrals sent from the CCRR.

CCRR Program Management Contacts:

Contact Name	Responsibilities	Contact Information
Raegan Stewart Program Manager	Oversees all CCRR activities	604-937-1238 raegan.stewart@bc.ymca.ca
Sandra Ostojic Program Supervisor	Oversees CCRR outreach activities in Burnaby and New Westminister	604-294-1109 ext. 222 sandra.ostojic@bc.ymca.ca
Tazeen Bharucha Program Supervisor	Oversees CCRR outreach activities in Coquitlam, Port Coquitlam, Port Moody, Anmore and Belcarra.	604-937-1237 tazeen.bharucha@bc.ymca.ca

Membership Categories

Registered License-Not-Required (LNR)

LNR child care providers may serve up to two children of any age (not related by blood or marriage), in the caregiver's own home. Caregivers registered with the CCRR have completed a registration process which includes such things as:

- An interview
- Criminal Records Checks on all persons residing in the home over the age of 12
- Health and Safety Home Assessment
- References from 3 persons, who are not related, who can attest to the applicant's suitability to care for children
- Child care training (minimum 20 hours)
- Annual Health and Safety Home Assessments and support visits
- First Aid Training

If you are considering providing license-not-required child care, please contact our CCRR Consultants who will be happy to assist you.

Licensed Child Care

Licensed child care providers have completed a process through the Fraser Health Authority which enables them to have a Facilities License. As such, accessing membership of the CCRR requires only completion of our membership form.

Licensed child care includes:

- Family Child Care
- Group Child Care (under 36 months)
- Group Child Care (30 months to school age)
- Preschool
- Group Child Care School Age
- Multi-Age Child Care
- In-Home Multi-Age Child Care
- Occasional Child Care

Membership Benefits

➤ Consultations with Licensed Early Childhood Educators

Parents and child care providers have access to consultation with our experienced, ECE qualified staff. CCRR Consultants can help with such things as:

- Child development issues
- Administrative issues such as contracts and policies
- Strategies for dealing with difficult situations
- Programming suggestions
- Providing suggestions and demonstrations on how to incorporate resources into your program
- Guiding behaviour; CCRR Consultants are available to visit your facility upon request
- Providing helpful suggestions in setting up your child care space
- Providing guidance and assistance with home safety issues for Registered LNR child care providers



➤ Early Learning Resource Library Access

The YMCA CCRR has lending libraries in our Burnaby/New Westminster and Tri-Cities offices. Our lending libraries contain over 2000 items which are included in the following categories:



Child care providers in our service areas can borrow up to 8 items, including 1 Loose Parts Box, for a period of 1 calendar month. We also offer contactless curbside pick-up and drop-off by request and the best part is it's....

Free!

*Scan to see more
Library resources here!*



➤ Training and Networking Opportunities



The YMCA CCRR offers a wide range of training and networking opportunities. These are typically offered Wednesday evenings and Saturday mornings at our Tri-Cities office location, Thursday evenings and Saturday mornings at our Burnaby office location and Tuesday evenings at our New Westminster Welcome Centre location.

We additionally offer online workshops. As a member of the YMCA CCRR, you and your staff have access to our workshops at a reduced member's rate. Workshops are presented on a wide array of topics, including such things as:

- Child development
- Programming
- Business/administration issues
- Health & Wellness

*Visit [MyYMCA.ca](https://myymca.ca) to
register today!*



Networking provides caregivers with an opportunity to meet their colleagues, exchange ideas, and socialize. Networking events are held regularly all three of our locations.

➤ Enhanced Child Care Referrals

The CCRR maintains a database of licensed and registered license-not-required child care facilities for the communities we serve. The CCRR reviews each parent's request using our database of child care programs to help determine special requests and care needs, hours of operation, ages of children, location, and school's serviced. The CCRR will then provide parents with information (both written and/or verbal) on child care to help inform them of their child care options. The CCRR will provide referrals that most closely match the family's request, including those with vacancies.

Members of the CCRR can provide CCRR staff with additional information regarding their facilities such as:

- Programming information
- Qualifications of care provider(s)
- Hours of operation
- Languages spoken
- Schools served, etc.



This information is of great interest to parents who are searching for child care and it is to your advantage to provide these details. There may be times when you will need to make changes to your profile. Your updates can be made by calling the Tri-Cities office at 604-931-3400 Ext. 0, or by completing this online form:

www.gv.ymca.ca/ccrr-membership-update



➤ Access to Provider Drop-In Opportunities

CCRR staff periodically offer drop-in opportunities for child care providers. These drop-in events are rotated throughout the communities we serve and vary in content. Past drop-in opportunities have included:

- Circle and Story Times
- Stories, Puppets & Songs led by Children Librarians
- Circle of Friends and YMCA Bettie Allard Family Resource and Drop-in Programs

➤ Newsletters via Email

The CCRR produces monthly newsletters. These newsletters highlight our CCRR program updates, highlights from the latest BC Government child care news, and helpful information and activities for child care providers and families. To sign up to our newsletter and view past editions, visit:

www.gv.ymca.ca/ccrr-newsletters



➤ Community Referral Access

The CCRR has a comprehensive list of referrals to community services. If you are looking for services or supports in the communities of Burnaby, New Westminster, Coquitlam, Port Coquitlam, Port Moody, Anmore or Belcarra, please contact our offices and we will do our best to assist you!

➤ Laminating & Photocopying

Members of the CCRR have access to the laminator at our Tri-Cities office. The laminator is extra wide and can accommodate poster size materials. Please call ahead if you wish to use the laminator and we will ensure it is available to you when you arrive. CCRR members are welcome to photocopy materials at either location. Unfortunately, due to high color printing costs we are only able to offer black & white printing only.

Laminating Rates: \$2.50 per foot (min. one foot)

**Photocopying Rates: 0.15¢ letter & legal size;
0.25¢ double sided (black & white ONLY)**

➤ Seasonal Resource Sheet

Every seasonal quarter, (Spring, Summer, Fall, Winter), the CCRR releases a resource sheet that includes program planning to help supplement your early learning curricula.

➤ Public Computer Access with Wifi

Both our Burnaby and Tri-Cities offices have public access computers which are available to our members.

Feel free to come in and do research, download forms or articles on the internet, use the computer to prepare your contract, or prepare information for parents, etc.

If you require assistance, please phone ahead and we will ensure a consultant is available to help you.



Privacy Policy

The YMCA Child Care Resource and Referral (CCRR) is committed to providing the public and our members with exceptional service. Providing this service involves the collection, use and disclosure of some personal information about customers and members, protecting their personal information is one of our highest priorities. To view and read a copy of the YMCA of Greater Vancouver's Privacy Policy visit:

www.gv.ymca.ca/privacy-policy